**INFORMATION SERVICES (IS)**

1 Position

As an Information Services Intern with Altria, you’ll have an opportunity to make a meaningful impact on a Fortune 200 company. During our 12 week, paid summer program, you’ll experience on-the-job-training, access to mentors, planned social events with other Altria interns, and educational opportunities. But even more importantly, you’ll be challenged and empowered to:

* Leverage project management and multitasking skills executing multiple projects simultaneously
* Develop and deliver innovative IT systems that improve our organization
* Collaborate with cross-functional teams, with the opportunity to present work to Senior Management

*Project areas may include:* **Business Analysis,** **Application Development, Technical Analysis, End-User Computing Services, Mobile Technology, IT Security, Project Support**

Successful candidates must be able to:

* **Lead**- Interns will own their projects and are expected to actively engage with managers
* **Learn** - Interns must be able to build on their current skills to learn and apply new languages
* **Initiate** - Interns are expected to proactively execute research and demonstrate initiative and self-motivation
* **Analyze Data** - Interns must be able to conduct data analysis
* **Adapt -** Interns must be flexible and receptive to learning new skills
* **Multi task-**  Interns must be able to execute multiple projects tasks simultaneously
* **Manage** - Interns must employ project management skills engaging relevant groups to develop effective solutions
* **Communicate** - Interns must be able to effectively communicate
* **Work in Teams** - Interns must be flexible, willing to learn new processes and procedures, and adjust to ensure both team and individual goals are met
* **Manage Time** - Interns must be able to utilize time management skills to ensure project are completed in a timely manner

Qualifications:

* Minimum GPA of 3.0
* Technology major
* Highly proficient in Microsoft Office Products
* Project management skills